ADVENT EVANGELICAL LUTHERAN CHURCH

Congregational Council Meeting Agenda Tuesday September 15,2015;6:30 PM

Welcome and Devotions (10 Min) - Holly Cronau Approvalof August Minutes (5 Min)

1. Old Business (30 Min)
	* 2015 Congregation Vision Meetings - Dates & Committee Selection (PAL)
	* 5oth Anniversary Committee (Brent)
	* Refinancing & Congregation Meeting on 9-20 (Bob)
	* Lay Leadership Summit (PAL)
2. New Business (10 Min)
3. Financial Report (5 Min) (Sylvia)
4. Staff Reports (10 Min) Pastor (PAL)

Director of Youth Ministries and Special Projects

1. Team Reports (10 Min) Administration (Larry-Dan)

Parish Life (Sheri-Becky-Brent) Worship and Witness (Holly) SocialConcerns (Alex-Allan)

1. Closing Prayer



ADVENT EVANGELICAL LUTHERAN CHURCH

Congregational Council Meeting Agenda Tuesday August 18, 2015; 6:30 PM

Attendance: Sylvia Wallace, Bob Goldie, Brent Welch, Pastor Layne, Sheri Wilson,Allan MacDonald, Larry Carpenter,Alex Borstad,Holly Cronau,Dan Delk

Absent : Becky Seifert

Welcome and Devotions (10 Min) - Larry Carpenter

* + Larry lead devotions Approval of July Minutes (5 Min)

Larry Carpenter moves to approve the July minutes, seconded by Alan MacDonald.Motion carries.

1. Old Business (40 Min)
	* 2015 Congregation Vision Meetings - Dates & Times (PAL)

Pastor and Bob met with Larry Croll. Visioning meetings will take 6 to 8 months.We are to recruit an additional 8 to 10 church members to join Councilat the visioning meetings. Pursue and opening weekend for the visioning meeting. Each council member should try to think of 4 or 5 names to add to the visioning meeting team.

* soth Anniversary Committee (Brent)

A meeting is scheduled for August 191

h.

More information will be made available to council after

that meeting.

* Child Protection Guidelines (Sheri)

Sheri Wilson moves to approve child protection guidelines,seconded by Alex Borstad. Motion carries.

1. New Business (10 Min)
	* Jacob's Porch Opening Kickoff Dinner

Pastor Grant is asking for Advent to sponsor an opening kickoff dinner for OSU students. Chipotle would cater the event at a cost of $500. It is for OSU students to welcome them to Jacob's Porch for the school year.

Brent Welch moves to approve $250 for Kick Off Dinner, seconded by Alan MacDonald. Motion carries.

* + Mortgage Refinancing Proposal (Bob)

Brent Welch makes a motion to approve refinancing of Advent's mortgage loan with Union Savings Bank in accordance with their attached term sheet - a twenty year "5/1" adjustable rate mortgage (rate locked for the first five years adjusted each year thereafter) with an initial rate of

3.75 percent subject to 2/6 caps (maximum annual adjustment of two percent and maximum

adjustment over the life of the loan of six percent) and a 3.75 percent margin over the one year US Treasury constant yield to maturity for future adjustments. Councilfurther authorizes its officers to initiate steps to close in advance of Congregation approval of the refinancing with costs not to exceed $5,000.

Motion to set a Congregation meeting Sunday, September 201

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2015 at 9:45 AM in the Church

Sanctuary for the purpose of approving the refinancing of Advent's mortgage loan. Seconded by Holly Cronau. Motion carries.

1. Financial Report (S Min) (Sylvia)

Sylvia Wallace provided written financial reports. o Revenue -- $ 25,688.87

o Expenses -- $ 29,531.50

o Monthly Net -$ (3,842.63)

o YTD - Collections $ 25,688.87 Expenses $ 29,531.50 NET $ (3,842.63)

1. Staff Reports (10 Min) Pastor {PAL)

Report read no recommendations or actions for council. Director of Youth Ministries and Special Projects

Matt Pittman wou ld like to know the status of his personnel committee review of his position description and job duties related to the Tag Sale. Report read no recommendations or actions for council.

1. Team Reports (10 Min) Administration (Larry-Dan)

Report read no recommendations or actions for council. Parish Life (Sheri-Becky-Brent)

Report read no recommendations or actions for council.

Worship and Witness (Holly)

Report read no recommendations or actions for council. Social Concerns (Alex-Allan)

Report read no recommendations or actions for council.

1. Closing Prayer

Closed with the Lord's Prayer.

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COMPARISON OF USB - FF PAYOFF TIMING ASSUMPTIONS - ALL SCENARIOS:

* 1. $ 530,000 Principal Balance
	2. Twenty Year Amortization (Approximates the 19.25 Years Remaining Currently)
	3. Advent Continues to Pay Budgeted $ 5,000 Per Month Regardless of Req'd Payment

Scenario # 1- Stay With First Financial - Rate Remains 5.5% Throughout Term RESULT: Payoff in Approximately 145 Months

TOTAL PAID @ $ SK Per Month Approximately $ 725,000 TOTAL INTEREST COST Approximately $ 195,000

Scenario # 2 - Refinance with Union Savings Bank - Rate Remains 3.75 Throughout Term RESULT: Payoff in Approx imately 129 Months

TOTAL PAID @ $ SK Per Month Approximately $ 645,000 TOTA L INTER EST COST Approximately $ 115,000 SAVINGS OVER SCENARIO # 1Approxi mately $ 80,000

Scenario # 3 Refinance With Union Savings Bank - Rate Goes to Max 9.75 in Year 6 (note would actually take 3 years) RESULT: Payoff in Approximately 147 Months

TOTAL PAID @ $ SK Per Month Approximately $ 735,000

TOTAL INTEREST COST Approximately $ 205,000 ( slightly overstated due to 3 year phase in) VITRUALLY IDENTICAL COST TO Scenario # 1



ADVENT LUTHERAN CHURCH

Mortgage Loan Comparison - First Financial Vs Union Savings (USB) September 2015

FIRST FIN. USB

TERM 25 20

AMORT (YRS) 25 20

RATE 5.50%

(THRU SEP 2019)

3.75%

(NO POINTS)

ARM PERIOD 5 5 THEN 1

INDEX Sum of Wkly Ave Yid

US Trea Sec Adj to Constant Mat of 5 YR (5 Yr CMT)

Plus 2.75% (Min 5.5%)

Sum of Wkly Ave Yid

US Trea Sec Adj to Constan Mat of 1YR (1Yr CMT) Plus 3.75%

MAX RATE ADJ (EACH) N/A 2.00%

MAX RATE ADJ (LIFE) N/A 6.00%

PREPAY PENALTY NONE 1% FiRST 5 YRS PAYOFF ONLY

DEPOSITORY A/C REQ'D YES No

EST CLOSING COSTS N/A $3,265

BREAKEVEN (MONTHS) N/A Approx 4 Months



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Southern Ohio Synod

#### Evangelical Lutheran Church in America

God'swork. Our hands.

## September 15, 2015

Your congregation received the communication below this week via U.S. Mail. Over the next few weeks your congregation will receive three letters discussing how your mission support is shared among the many worthy ministries of our synod and the ELCA and how your congregation can increase its impact over the coming year.

For most of us, dividing $2,000,000 among all the worthy and good ministries of the Southern Ohio Synod would be a daunting task. Where would we start? Every ministry has its merits. Every ministry believes its financial needs should be fully supported by the synod. So, how would any one of us make individual decisions to allocate mission support?

We give thanks to God that no one of us does this work on our own. God has given us the gift of a Bishop and Synod Council to divide the mission support that the synod receives between its ministries. We trust these called and elected servants of God to divide mission support among the ministries of the Southern Ohio Synod. We are stronger and better as a synod when we make these decisions together.

For the fiscal year of 2016-17, our leaders have divided the mission support the synod receives in the following way:

$751,400 for working together with other synods to support the ministries of the ELCA and our ecumenical partners. These partnerships enable the Southern Ohio Synod to help spread the Gospel on a regional, national, and global stage.

### $322,329 for faith formation in adults and children through ministries to youth and family, camping ministry, Wittenberg University, Capital University, Trinity Seminary, and campus ministries.In these ministries, adults and children increase the knowledge of our faith in caring and stimulating communities.

$578,432 to support congregations which includes starting new congregations, redeveloping existing congregations, providing lay leadership training, and consulting in areas of stewardship, visioning, strategic planning, and conflict management. The synod provides a candidacy process to ensure trained pastors and lay leaders for congregations .

$317,675 to provide overall leadership, strategic planning, and governance of the synod through its Bishop, Synod Council, committees and task forces. Most recently, the synod's leadership has discerned a vision to be adopted by the congregations of the synod.

In four weeks, your congregation will be asked to increase its mission support for our work together with the ELCA, to build faith, to support congregations, and to provide leadership for our synod in a specific dollar amount. We pray you will say yes to our request.

In Christ, The Stewardship Committee (Mick Althauser, Jonathan Eilert, TimIseringhausen, Steve Kimpel, Roger Quay, Pete Rudowski, Jim Wilson and Becky Witt) Southern Ohio Synod

Stewardship Committee

*Stronger and Better Together*

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*t (614) 464-3532* I *f (614) 464-3422*

***Advent Lutheran Church***

Statement of Financial Position For All Funds as of 08/31/2015

*Assets*

*Bank*

|  |  |
| --- | --- |
| *Checking FFB (was FBB)* | *26,593.90* |
| *Checking PNC* | *16,015.10* |
| *Money Market FFB* | *170,969.06* |
| *Total Bank**Other Current Assets* | *213,578.06* |

Investments

Investments UBS

UBS Bank of America UBS JPMorgan

UBS Money Market UBS Wells Fargo

Total Investments UBS

*Total Investments Total Other Current Assets*

*Fixed Assets*

Buildings

Accum Oepr Bldg *=* Mortg Principal Pd

*Total Buildings Total Fixed Assets*

*Total Assets*

*Liabilities*

*Current Liabilities*

1,634.00

9,935.50

220.98

1,013.27

12,803.75

700,000.00

-170,969.01

*12,803.75*

*12,803.75*

*529,030.99*

*529,030.99*

*755,412.80*

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Benevolences Payable

|  |  |  |  |
| --- | --- | --- | --- |
| *Accounts Payable*Credit Card Payable |  | *192.08* |  |
| Visa Card*Total Credit Card Payable* | 62.99 | *62.99* |  |
| *Total Current Liabilities* |  | *255.07* |  |
| *Other Current Liabilities* |  |  |  |
| Sunday School Project ·SOS*Total Benevolences Payable* |  | 903.73 | *903.73* |  |
| *Total Other Current Liabilities* |  |  | *903.73* |  |
| *Long Term Liabilities**Note Payable- Mortgage FBB* |  |  | *529,030.99* |  |
| Designated Benevolences |  |  |  |  |
| Bears Upgrade |  | 3,334.59 |  |  |
| Boiler |  | 6,402.00 |  |  |
| Building & Eq Purchases |  | 2.414.31 |  |  |
| lngathering |  | 950.00 |  |  |
| September 14,2015 2:37:42 PM | Advent Lutheran Church |  |  | Page 1 |

***Advent Lutheran Church***

Statement of Financial Position For All Funds as of 08/31/2015

|  |  |  |
| --- | --- | --- |
| Local Benevolence (internal) | 2,783.00 |  |
| Memorials - General (spendable) | 6,668.40 |
| Mission Response (external) | 2,807.86 |
| Mitten Tree | 20.00 |
| Music | 1,629.28 |
| Nursery Eq Purchases | 231.73 |
| Parking Lot | 3,600.00 |
| Pastor Discretionary Use | 674.37 |
| Pastor Professional expense | 1,852.90 |
| Youth Ministry*Total Designated Benevolences*Income Generating Benevolence Investment Stocks | 13,850.09 | *47,218.53* |
| Income Gen Investment - BOA | 1,634.00 |  |  |
| Income Gen Investment - JPM | 9,935.50 |  |  |
| Income Gen Investment - WF Total Investment Stocks | 1,013.27 | 12,582.77 |  |
| Memorial - SmettersBlazek*Total Income Generating Benevolence* |  | 37,915.38 | *50,498.15* |
| *Total Long Term Liabilities* |  |  | *626,747.67* |
| *Total Liabilities* |  |  | *627,906.47* |
| *Net Assets* |  |  |  |

*Unrestricted*

General Fund

*Total Unrestricted*

127,506.33

*127,506.33*

*Total Net Assets 127,506.33*

*Total Liabilities* & *Net Assets 755,412.80*

September 14,2015 2:37:42 PM Advent Lutheran Church Page 2

**Advent Lutheran Designated Funds as of : Aug-15**

F. Designated Funds Balance as

Current Month

Current Month

YTD

YTO New

6 Liability Funds: to be forwarded as designated by donee:

Sunday School project VBS Project

ELGA World Hunger LSS/Soupe r Bowl

Luth.Outdoor Ministries of Ohio Wedding Deposits, refundable Roll Away the Stone

Jessica Cronau Mission (completed) Malaria Nets

 of 7/1/2014 Giving/Inc Expenditures Giving Expenditures Balance

"Spendable" as apprvd by committee BEARS Upgrade

903.73

903.73

526.13 (526.13) 526.13 (526.13)

Boiler

Cleaning Uanitor)

Building & Equipment Purchases Memorials

Music Fund

Nursery Equipment Purchases Parking Lot Expense

Pastor Discretionary Use Pastor Professional Expense Youth Ministry

*Special Benevolences (all in/ out projects)*

Mitten Tree

Book Exp for Member Seminarians Local Benevolence (members in need) lngathering (specific outreach) Mission Response (generaloutreach) Live Nativity

903.73 526.13 (526.13) 526.13 (526.13)

903.73

49,501.51 1,873.15 (508.62) 3,694.76 (5,977.74) 47,218.53

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3,405.24 |  |  |  | (70.65) | 3,334.59 |
| 6,402.00 |  |  |  |  | 6,402.00 |
| 2,729.31 |  |  |  | (315.00) | 2,414.31 |
| 6,641.14 | 5.65 |  | 27.26 |  | 6,668.40 |
| 1,629.28 |  |  |  |  | 1,629.28 |
| 231.73 |  |  |  |  | 231.73 |
| 3,000.00 | 350.00 |  | 600.00 |  | 3,600.00 |
| 174.37 | 500.00 |  | 500.00 |  | 674.37 |
| 1,852.90 |  |  |  |  | 1,852.90 |
| 17,174.68 | 920.00 | (108.62) | 970.00 | (4,294.59) | 13,850.09 |
| 20.00 |  |  |  |  | 20.00 |
| 2,783.00 |  |  | 550.00 | (550.00) | 2,783.00 |
|  |  |  | 950.00 |  | 950.00 |
| 3,457.86 |  | (400.00) |  | (650.00) | 2,807.86 |
|  | 97.50 |  | 97.50 | (97 50) |  |

"non-spendable", income generating only Blazek Memorial-non spend

Income Gen Benev: investmt Stks: BOA

Income Gen Benev: investmt Stks: JPM Income Gen Benev: investmt Stks: WF

51,188.74 (926.91) 236.32 (926.91) 50,498.15

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 37,915.38 |  |  |  |  | 37,915.38 |
| 1,702.00 | (154.00) | 86.00 | (154.00) | 1,634.00 |
| 10,502.80 | (686.65) | 119.35 | (686.65) | 9,935.50 |
| 1,068.56 | (86.26) | 30.97 | (86.26) | 1,013.27 |



***Advent Lutheran Church***

Budget Comparison wNariance for All Funds

|  |
| --- |
| )·······-·········Current Month (August)· ········-········) l· --··········-Yea r To Date (August FY 2016)· ---····--I |
| Account | Actual | Budget | Vanance | Last Year | Actual | Budget | Vanance | Last Year |
| *Revenues* |  |  |  |  |  |  |  |  |
| Revenue • Otrering | 35.428.00 | 29.817.00 | 5,611.00 | 28.931.69 | 61.116.87 | 53.670.00 | 7.446.87 | 51,309.69 |
| Revenue ·Fund Raising Prqccts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Revenue •Tag Sa.le | 18.90 | 0.00 | 18.90 | 0.00 | 18.90 | 100.00 | ·81.10 | 0.00 |
| SubTotal Revenue· Fund Raising | 18.90 | 0.00 | 18.90 | 0.00 | 18.90 | 100.00 | ·81.10 | 0.00 |
| Revenue ·Thrivent Choice | 546.00 | 333.00 | 213.00 | 580.00 | 546.00 | 666.00 | ·120.00 | 580.00 |
| Other Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Donations· Bldg Usage | 125.00 | 375.00 | ·250.00 | 175.00 | 125.00 | 750.00 | ·625.00 | 175.00 |
| SubTotal Other Revenue | 125.00 | 375.00 | ·250.00 | 175.00 | 125.00 | 750.00 | ·625.00 | 175.00 |
| *Total Revenues* | *36.117.90* | *30.525.00* | *5,592.90* | *29.686.69* | *61,806.77* | *55,186.00* | *6.620.77* | *52,064.69* |
| *Expenditures*oI0000 Ministry of Worship & | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 010100 Bcnovolence SOS | 1.666.67 | 1.667.00 | ·0.33 | 1.666.66 | 3.333.33 | 3.334.00 | ·0.67 | 3,333.33 |
| 010200 Alta r & Communion | 135.80 | 200.00 | ·64.20 | 139.80 | 349.32 | 400.00 | ·50.68 | 430.50 |
| 010300 Evengelism(incl Adv & | 67.72 | 58.00 | 9.72 | 75.50 | 67.72 | 116.00 | ·48.28 | 75.50 |
| 010400 Community Events | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 010402 Comm. Event ·Tag 0.00 0.00 0.00 0.00 0.00 0.00 0.00 221.61 |
| SubTotal 010400 Community | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | o.oo | 0.00 | 221.61 |
| 010500 Music & Supplies | 217.95 | 216.00 | 1.95 | 232.15 | 267.95 | 432.00 | ·164.05 | 282.10 |
| 010600 Nursery Supplies | 11.19 | 0.00 | 11.19 | 0.00 | 45.76 | 0.00 | 45.76 | 0.00 |
| 010700 Organ & Tuning Repair | 0.00 | 20.00 | ·20.00 | 0.00 | 0.00 | 40.00 | ·40.00 | 0.00 |
| 010900 Supply Pastor | 0.00 | 60.00 | -60.00 | 0.00 | 192.08 | 120.00 | 72.08 | 0.00 |
| o11000Worship Mau and Supply | 0.00 | 41.00 | -41.00 | 11.06 | 0.00 | 82.00 | ·82.00 | 11.06 |
| SubTotal 010000 Ministry of Worship | 2.099.33 | 2.262.00 | ·162.67 | 2.125.17 | 4.256.16 | 4,524.00 | ·267.84 | 4,354.10 |
| O 15000 Social Concerns | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| O t 51OI Social Concerns | 605.64 | 83.00 | 522.64 | 0.00 | 605.64 | 166.00 | 439.64 | 0.00 |
| SubTo1a1 015000 Social Concerns | 605.64 | 83.00 | 522.64 | 0.00 | 605.64 | 166.00 | 439.64 | 0.00 |
| 020000 Ministry of Parish Lile | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 020100 Aduh Sunday Church | 0.00 | 37.00 | ·37.00 | 0.00 | 0.00 | 75.00 | ·75.00 | 56.60 |
| 020200 Catechism | 111.12 | 0.00 | 111.12 | 0.00 | 194.11 | 0.00 | 194.11 | 0.00 |
| 020300 Childrens Sunday Church | 329.48 | 600.00 | ·270.52 | 479.91 | 329.48 | 600.00 | -270.52 | 479.91 |
| 020400 Cradle Roll | 0.00 | 17.00 | ·17.00 | 25.77 | 14.44 | 34.00 | ·19.56 | 25.77 |

September 14, 2015 2:35:24 PM Advent Lulheran Church Page 1

***Ad vent Lutheran Church***

Budget Comparison wNariance for All Funds

!···················Current Monlll (August)··········--·····..J J·············-···Year To Date (Augu st FY 2016) 1

**Account** Actual Budget **variance** Last Year Actual Budget **Variance** Last Year

166.00 ·113.87 87.42

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 020500 Fellowship Activities | 0.00 | 83.00 | ·83.00 | 17.97 | 52.13 |
| 020600 My Family and Mc | 0.00 | 13.00 | ·13.00 | 0.00 | 0.00 |
| 020700 VB$ | 0.00 | 625.00 | ·625.00 | 558.75 | 105.49 |
| 020800 Youth Ministry/Activities | 0.00 | 62.00 | ·62.00 | 0.00 | 0.00 |
| 020900 Member Seminarian | 0.00 | 1.000.00 | ·1.000.00 | 1.000.00 | 0.00 |

25.00 ·25.00 0.00

|  |  |  |  |
| --- | --- | --- | --- |
| 440.60 | 2.437.00 | ·1,996.40 | 2,082.40 |
| 0.00 | 0.00 | 0.00 | 0.00 |

|  |  |  |
| --- | --- | --- |
| 825.00 | ·719.51 | 771.62 |
| 124.00 | ·124.00 | 0.00 |
| 1.000.00 | ·1,000.00 | 1.000.00 |
| 2,849.00 | ·2.153.35 | 2.421 .32 |
| 0.00 | 0.00 | 0.00 |

SubTola\ 020000 Ministry ot Parish 030000 Ministry ot Administration

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 030100 Bank Fees & Charges | 9.40 | 20.00 | ·10.60 | 15.65 | 18.85 | 40.00 ·21.15 |
| 030400 Cleaning/Supplies | 0.00 | 130.00 | ·130.00 | 15.98 | 0.00 | 205.00 ·205.00 |
| 030500 Continuing Ed ·Pastor | 0.00 | 83.00 | ·83.00 | 0.00 | 69.95 | 166.00 ·96.05 |
| 030501 Continuing Ed ·Staff | 0.00 | 45.00 | -45.00 | 0.00 | 0.00 | 90.00 ·90.00 |
| 030600 Council Discretionary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 0.00 |
| 030800 Fin Secretary/Treasurer | 0.00 | 29.00 | ·29.00 | 0.00 | 0.00 | 58.00 ·58.00 |
| 030900 Insurance Build ing & | 1.386.10 | 1.386.00 | 0.10 | 1.386.10 | 1,386.10 | 1,386.00 0.10 |
| 031000 Maintenance & Repairs | 1.619.60 | 1.250.00 | 369.60 | 1.420.90 | 3.598.76 | 2,500.00 1.098.76 |
| 031001 Parking Lot Accrua l | 350.00 | 300.00 | 50.00 | 250.00 | 600.00 | 600.00 0.00 |
| 031100 Off ice Machines *I* Rentals | 345.70 | 333.00 | 12.70 | 339.37 | 857.03 | 666.00 191.03 |
| 031200 Pastor Discretionary | 0.00 | 38.00 | ·38.00 | 0.00 | 125.00 | 76.00 49.00 |
| 031400 Postage | 0.00 | 58.00 | ·58.00 | 500.00 | 0.00 | 116.00 ·116.00 |
| 031500 Pastoral Prof. Expense | 47.21 | 167.00 | ·119.79 | 0.00 | 87.21 | 334.00 ·246.79 |
| 031600 Stationary & Ottice | 62.99 | 291.00 | ·228.01 | 277.22 | 62.99 | 582.00 ·519.01 |
| 031900 Telephone *I* Internet | 226.08 | 233.00 | ·6.92 | 237.18 | 454.07 | 466.00 ·11.93 |
| 032000 Payroll Fees | 118.00 | 118.00 | 0.00 | 115.96 | 236.00 | 236.00 0.00 |
| 032100 Utilities | 1.688.12 | 1,750.00 | ·61.88 | 1,611.53 | 3.355.03 | 3,500.00 ·144.97 |
| 032200 011ice Technology/ | 14.95 | 171.00 | ·156.05 | 14.95 | 469.90 | 790.00 ·320.10 |
| 032300 Outside services/other | 44.85 | 37.00 | 7.85 | 0.00 | 187.85 | 74.00 113.85 |
| SubTotal 030000 Ministry of | 5,913.00 | 6.439.00 | ·526.00 | 6.184.84 | 11,508.74 | 11,885.00 | ·376.26 |
| 040000 Salaries and Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 040001 Employer Taxes (except | 523.88 | 512.00 | 11.88 | 542.55 | 1.047.75 | t .024.00 23.75 |
| 040100 Pastor | 3,916.68 | 3,958.00 | ·41.32 | 1,912.50 | 7.833.36 | 7.916.00 ·82.64 |
| 040200 Pastor Housing Allowance | 2.000.00 | 2.000.00 | 0.00 | 1,912.50 | 4,000.00 | 4,000.00 0.00 |
| 040300 Pastor FICA | 591.68 | 550.00 | 41.68 | 0.00 | 1,183.36 | 1,100.00 83.36 |
| 040303 Car Allow/Exp (Pastor) | 0.00 | 100.00 | ·100.00 | 166.32 | 0.00 | 200.00 ·200.00 |
| 040304 Phone Allowance (Pastor) | 65.00 | 65.00 | 0.00 | 0.00 | 130.00 | 130.00 0.00 |
| 040305 Pastor Pension & Health | 997.74 | 998.00 | ·0.26 | 0.00 | 1,995.48 1,996.00 ·0.52 |

695.65

0.00

31.55

15.98

0.00

0.00

46.04

0.00

1.386.10

1.794.85

500.00

797.45

0.00

548.75

0.00

431.23

474.98

229.88 3.327.96 469.90 0.00

10.054.67

0.00

1.046.06

3.335.00 3.335.00

0.00

323.68

0.00

0.00

September 14, 2015 2:35:24 PM Advent Lutheran Church Page2

***Advent Lutheran Church***

Budget Comparison wNariance for All Funds

!··------···Current Month (August) - -··········! 1---····Year To Date (August FY 2016)-·······- -I

Account Ac1Ual Budget Vanance Last Year Ac1ua1 Budget Variance Las1 Year

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 040307 Health Care Expense | 618.34 | 618.00 | 0.34 | 0.00 | 1.236.68 | 1.236.00 | 0.68 | 0.00 |
| 040400 Adult Choir Director | 506.00 | 506.00 | 0.00 | 506.00 | t.012.00 | 1.012.00 | 0.00 | t.012.00 |
| 040500 Bell Choir Director | 102.00 | 102.00 | 0.00 | 102.00 | 204.00 | 204.00 | 0.00 | 204.00 |
| 040600 Director ol Music | 900.66 | 901.00 | ·0.34 | 900.66 | 1.801.32 | 1.802.00 | ·0.68 | t.801.32 |
| 040700 Dir of Youth and Special | 1.531.84 | 1.532.00 | ·0.16 | 1.531.84 | 3.063.68 | 3.064.00 | ·0.32 | 3.063.68 |
| 040800 Nursery Slaff | 250.00 | 200.00 | 50.00 | 250.00 | 500.00 | 400.00 | 100.00 | 450.00 |
| 040900 Organist | 936.34 | 936.00 | 0.34 | 936.34 | t.872.68 | 1.872.00 | 0.68 | 1.872.68 |
| 041000 Administrative Ass,s1an1 | 1.701.18 | 1.701.00 | 0.18 | 1,701.18 | 3.402.36 | 3.402.00 | 0.36 | 3.402.36 |
| 041100 Janitor | 467.00 | 400.00 | 67.00 | 500.00 | 967.00 | 800.00 | 167.00 | 900.00 |
| SubTotal 040000 Salaries and Taxes | 15. 108.34 | 15.079.00 | 29.34 | 10.961.89 | 30.249.67 | 30.158.00 | 91.67 | 20,745.78 |
| 050000 Mortgage Pr ncipal Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 050200 Dcpn Exp = Mortg | 2,517.02 | 2,358.00 | 159.02 | 2,461.78 | 5.262.74 | 5.345.00 | ·82.26 | 4,743.34 |
| SubTotal 050000 Mortgage Pnncipat | 2 517,02 | 2.358.00 | 159.02 | 2.461.78 | 5.262.74 | 5.345.00 | ·82.26 | 4,743.34 |
| *Total Expenditures* | *26.683.93* | *28.658.00* | *·1,974.07* | *23,816.08* | *52,578.60* | *54.927.00* | *·2.348.40* | *42,319.21* |
| *Other Revenues* |  |  |  |  |  |  |  |  |
| DividendIncome | 000 | 23.00 | ·23.00 | 0.00 | 68.20 | 46.00 | 22.20 | 62.00 |
| BankInterest | 19.87 | 33.00 | ·13.13 | 56.39 | 25.52 | 66.00 | -40.48 | 115.88 |
| *Total Other Revonws* | *19.87* | *56.00* | *·36.13* | *56.39* | *93.72* | *112.00* | *·18.28* | *177.88* |
| *Other Expenditures* |  |  |  |  |  |  |  |  |
| Interest Expense Mortgage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Expense Mortgage | 2.482.98 | 2 642.00 | ·159.02 | 2.538.22 | 4.737.26 | 4.655.00 | 82.26 | 5.256.66 |
| SubTotal 1n1eres1 Expense Mortgage | 2.482.98 | 2.642 00 | ·159.02 | 2.538.22 | 4,737.26 | 4,655.00 | 82.26 | 5.256.66 |
| Gain/LossInvestments Realized | 108.43 | 0.00 | 108.43 | 0.00 | 108.43 | 0.00 | 108.43 | 103.53 |
| Gain/LossInvestments Unrcllzed | 43.60 | 0.00 | 43.60 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transferlo/from Designated | 0.00 | 0.00 | 0.00 | 16,985.80 | 1,500.00 | 0.00 | 1,500.00 | 16.985.80 |
| *Total Other Expenditures* | *2,635.01* | *2,642.00* | *·6.99* | *19.524.02* | *6,345.69* | *4,655.00* | *1,690.69* | *22,345.99* |
| *Summary* |  |  |  |  |  |  |  |  |
| *Total Revenues* | *36, 117.90* | *30,525.00* | *5,592.90* | *29,686.69* | *61.806.77* | *55.186.00* | *6,620.77* | *52,064.69* |
| *Total Expenditures* | *26.683.93* | *28.658.00* | *·1.974.07* | *23,816.08* | *52,578.60* | *54,927.00* | *·2,348.40* | *42.319.21* |

September 14, 2015 2:35:24 PM Advent Lutheran Cnurch Page 3

***Advent Lutheran Church***

Budget Comparison wNariance for All Funds

l ·······-············Currenl Monlh (Augusl) I

!················Year To Dale (August FY 2016) I

**Account**

Actual

Budge1 **Variance** Last Year

Actua l Budge! Variance Last Year

*-18.28*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Total Other Revenues* | *19.87* | *56.00* | *·36.13* | *56.39* | *93.72* | *112.00* |
| *Total Other Expenditures* | *2,635.01* | *2,642.00* | *·6.99* | *19,524.02* | *6,345.69* | *4,655.00* |

*1,690.69*

*177.88*

*22,345.99*

*Balance*

September 14, 2015 2:35:24 PM

*6,818.83*

*-719.00 7,537.83 -13,597.02*

Advent Lutheran Church

*2,976.20*

*-4,284.00*

*7,260.20 ·12,422.63*

Page 4

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**lUTHIRAN CHURCH**

September, 2015

Dear members and friends of Advent Lutheran Church,

Grace to you and peace from God our Father and our Lord and Savior Jesus the Christ! Iwrite to you today as I celebrate one year as Pastor of this congregation. This has been a wonderful year for me and my family serving God together with you. Itruly believe that God is here in this place and continues to call us to Word and Sacrament, worship and witness , as we grow in our love for God and for one another.

It has been a privilege to get to know many of you so much better over the course of this past year. Looking back over the events from Rally Day to Rally Day reminds me of how much has been accomplished. We have been busy. Iappreciate the willingness of the people of this church to be involved in our established ministries. From our wide variety of social ministries to Vacation Bible School, to the Live Nativity and participation in our annual *God's work. Our hands.* weekend of ministry, to Tag Sale helpers, everyone who works with our fantastic Sunday School and youth groups, to members of the Altar Guild and much more, our church is blessed with so many willing workers who do what they do for God's glory.

We have added ministries as well! The Souper Bowl of Caring put a tackle on hunger by bringing in 125 food items and just over $850 in donations for the LSS Food Pantry. *Drive Up Ashes* this past Ash Wednesday was a ministry that saw over 70 carloads of people drive up, have a time of confession and forgiveness and also receive an invitation to come back. It was a powerful afternoon of ministry, that received mentions on a dozen radio stations (major ones such as 104.9 the River, WNCI, WCOL, Sunny 95, NPR, and more!), TV coverage from all the local major networks (plus a story over the AP and a station in Florida reported on it), and a write up in the Columbus Dispatch as well as a video on their website. Special thanks to Pastor Grant (Jacob's Porch) and Pastor Beth (Lord of Life, Dublin) for their help.

The first year of a pastorate is a time of learning. The pastor is learning the congregation and grows in recognizing the spiritual needs that are present, as well as developing a vision for the leadership of the church. The congregation is learning more about the pastor, especially the pastor's leadership and preaching styles. In order to aid this learning process Iam pleased to have the Mutual Ministry Committee as well as the Church Council to confer with on a regular basis. We have impressive

www.AdventELC .org

leadership who are dedicated to help us in our mission of *Worshipping God. Following Jesus. Serving others. and Making Disciples.*

With our 50th anniversary celebration coming up on May 1, 2016, this is a perfect time to celebrate our history, take a look at where we are today, and discern where God would have us go in the future. This past month Iconvened the first ever *Lay Leadership Summit,* an afternoon dedicated to looking at how we are organized with the goal of streamlining how we go about the work of ministry to optimize our effectiveness. It was a wonderful afternoon of team building and conversation!

Iam pleased to announce that as this is a year of celebration, the 50th Anniversary Team and Ihave sent out invitations to former pastors and pastoral candidates who served Advent in the past to come back and preach. At the time of the writing of this letter, we already have two pastors committed to guest preach!

As for discerning God's will for our future, we will be entering into a visioning process over the next several months led by the Rev.Larry Crowell, President and CEO of Lutheran Social Services of Central Ohio. I have gotten to know Larry very well over the past five years as Ihave been serving on the Board of Directors for LSS. As an Episcopal priest, Larry brings a spiritual touch to visioning and strategic planning. Ivery much look forward to this exciting process as it will incorporate our entire congregation.

There are certainly more things to celebrate than there is space on this piece of paper. The Gospel message of Jesus Christ is being claimed and proclaimed on a daily basis here at Advent. Ihope this letter finds you well and enjoying the blessings of the LORD. Ihope that this letter has inspired you in regards to the past, present, and future of this congregation. Please know that Ipray for you. Ihope you will pray for me. May our prayer together be one of thanksgiving to God for our continued partnership in ministry here at Advent Lutheran Church!

In service to the Savior,

Reverend Aaron M. Layne Pastor

[www.AdventELC.org](http://www.AdventELC.org/)

**Advent Lutheran Church Organization 2015- 2016**

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**Staff**

Matt Pittman Jean Pontious Beckie Zaebst Mary Garland Larry Seifert Courtney Crum

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**DYSP**

Live Nativity VBS

Tag Sale

**Pastor**

**Aaron Layne**

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**Council**

Pastor Aaron Layne Bob Goldie (President)

Becky Seifert (Vice President) JeniLahman (Financial Secretary) Sylvia Wallace(Treasurer)

Brent Welch (Secretary) Alex Borstad

Larry Carpenter Holly Cronau Dan Delk

Allan MacDonald Sheri Wilson

**Special Committees**

;... Nominating( Appointed annually)

* Mutual Ministry

0 Carl Lahman o Amy Lytle

0 Diane Yoder

* Personnel Committee

0 Juli Harrison

0 Jerry Kasai

0 Matt Kah

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**Administration**

**Ministry Team**

Finances

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Budget

Stewardship Mission Endowment Tag Sale

Facilities

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Church Facility

Church Grounds Janitor

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Tech & Communication

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Advertising

Calendar Web Page

Narthex Monitor

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Protection & Security

Hardware & Software Social Media

BEARS Preschool

**Social Concerns**

**Ministry Team**

;.. Lutheran Social Services

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Food Pantry

Souper Bowl of Caring

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God's Work Our Hands

Blessing of the Animals Operation Christmas Child Loaves & Fish

Blood Drive

Lutheran World Relief Quilting

Mitten Tree

Red Kettle/Salvation Army Jacob's Porch Musical Benefit

ThanksgivingIngathering

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**Worship & Witness**

**Ministry Team**

Worship

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Music

Altar Guild Nursery Servants

Witness

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Live Nativity

Evangelism

0 Visitor Follow up

0 Shepherds

0 New member orientation

0 Assimilation (funnel to appropriate teams, groups, etc)

Care Team

0

0

Transportation

Cards to shut ins

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0 Food to shut ins

0 Other Needs Prayer chain

**Parish Life Ministry Team**

,. Education

* Adult Learning
* Sunday School
* Senior Youth
* Confirmation
* yz
* Cradle Roll
* My Family and Me
* VBS
* Religious Studies Fund Fellowship

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* 1st Sunday Refreshments
* Go Getters
* Bridge Group
* Euchre Groups

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Lenten Soup & Bread

* Reformation Potluck
* Easter Breakfast
* Easter Egg Hunt

;... Small Groups

* Men's SALT Groups
* Women's Group

*Updated9/JJ/J5*

Advent\_Lutheran\_Church\_Organization 2015-16.docx

###### At least one staff, 2 council members and comparable number of non-council members.

See bylaws Article VI,c13.0l.01,"A Director for each ministry team, at least two member of council, and an equivalent number of additional voting members of the congregation shall be appointed by the Congregation Council at their May/June organizational meeting...."

**Administration:** Team Leader Council

###### Council Member Member Member Member Staff Treasurer

Ed Cooper Bob Goldie Dan Delk

Larry Carpenter Jeff Cronau Chuck Graver Rick Boyle Mary Garland Sylvia Wallace

**Parish Life** Team Leader Council Council Member Member Member Staff

John Borstad Brent Welch Sheri Wilson Jeni Lahman Carl Lahman Beth Pittman Matt Pittman

**Social Concerns**

Co-Leader Co-Leader Council Council Member Member Member Member Member Staff

Michele McCandless Jennifer Parker Allan MacDonald Alex Borstad

Isabel Leonard Elaine Cooper Carol Spidell Stacy Bolzenius Randy Patton Larry Seifert

**Worship and Witness**

Team Leader Council Council Member Member Member Member Staff

Staff

George Zaebst Becky Seifert Holly Cronau Norma Pitts Amy Lytle Wade Meyer Cathy Meyer Jean Pontious

Beckie Evans-Zaebst

Advent\_Lutheran\_Church\_Organization 2015-16.docx

Director of Youth Ministries and Special Projects Report

September 2015 (Aug. 16th\_Sept. 13th) Sr. High Youth Meetings: -

- Aug. 23rd -Parent/ Youth Orientation Meeting -gave out all of the information

available for the coming year, had parents fill out permission paperwork , discussed communication preferences.

Sept. 13th -Loaves and Fish -youth did not participate (they had served the day before or were ju st too busy with their weekend activities.)

1. Youth Band -encouraging youth to play a song during our dinner time to start with.
2. Youth Calendar - finished and published on the website. Working out a few items still
3. God's Work. Our Hands. -5 youth participated in these events. I coordinated the Youth Project at Mary Garland's house.
4. Gathering Housing -I am still in the process of pursuing the Holiday Inn Express in Canton, Ml to reimburse some of our hotel stay because of how things have been handled. In the near future may be writing a letter to the corporate offices. For more details, please ask Matt.
5. y2 - will start on September 16111, will begin to work on Prayer Buddy assignments
6. Confirmation Chimes -will begin rehearsal soon
7. Youth Leader Clusters and Bible studies -none
8. Personnel Committee -Aug. 31st -met with the Personnel Committee to discuss my job description and duties
9. Lay Ministry Summit -Aug.30th
10. Parish Life Team Meeting -
11. Staff Meeting -Aug. 19th, Sept. 9th
12. Website announcements
13. Phone Calls/ Emails/ Texts

Respectively submitted Matt Pittman - DYSP



# Team Report

Administration Team

#### Date September 14th, 2015 Time 6:30 p.m PLACE Fellowship Hall

\_Members attending: Ed Cooper (Chr.), Larry Carpenter, Chuck Graver, Sylvia Wallace, Robert Goldie, Jeff Cronau, Rick Boyle, Dan Delk.

\_Purpose of the meeting: regular monthly meeting:finance and property.

Recommendation to Council None

SUBJECTS OF DISCUSSION (Minutes):

###### Welcome and Devotion

The meeting opened with a prayer.

Minutes

Minutes from the Meeting held on August 10th, 2015 approved. (Jeff Cronau,Robert Goldie)

Financial Report

Sylvia reported:

August revenue $36,137.77, August expenses were $29,318.94,

Total August revenue plus $6818.83

Year to date Revenue $61,900.00, Year to date expenses

$58924.00, Year to date revenue Plus $2977.00

###### Property Report

Ed reported that the all the flower beds are being reworked and mulched. Burning bushes ay North-East corner of building has been removed and will be replaced by Blue Spruce from turn around. Bears have filled playground with new mulch and new benches

New Business

The Mutual Ministry Committee asked that the Administration Team reviewed the results of Lay Survey that was collected at August 30th meetingthat related to our team.

After going over the responds the consensus was that there were a lot of contradictory replies and that one response was not a true feeling of our congregation but simple one opinion or feeling.

The points that were raised were in communication: they were posting of minutes on a accessible portal on web site for the team minutes.

The only other concern was having a coordination calendar that also list all Bears use of building (teachers meetings) other than when school is in session,so teams will know when they can have meetings without conflict.

After going over the complete list the team agreed that bob should go over our thoughts and concerns with Pastor Layne &Mary

Old Business

Bob Goldie reviewed the final new loan mortgage contract with USB and the final closing cost.

The EPA review of our building was conducted on Monday September 14,2015.

Our Loan will be for $530,000.00 at 3.75 % closing cost will be about

$3300.00.

The final savings after the first five years should be about

$40,000.00 if we continue to pay the same payment.

Bob will be spelling out the complete contract and costs at Congregational Meeting on September 20, 2015.

CLOSED WITH THE Lord Prayer

Next meeting October 12th,2015 Time 6:30pm

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Parish Life Team

September meeting minu tes Meeting date: Sept 8, 2015

Present: Jeni Lah man, Ca rl Lahman, John Borstad, Brent Welch Opened with devotion.

1. Reviewed our Ministry Descriptions and Connections Table materials.
	* Beth generated descriptions for several ministries that were not yet in the hand book (Reformation Potluck, Egg H unt, Easter Breakfast).
2. Compared latest Org Chart with notes from the Lay Leader Summit.
	* Decided to remove Youth Board as it is a function of DYSP, not PL
	* Decided to remove Cookouts as they are not currently a regular event.
3. Planning
	* Yearly 'calendar' with all PL events, timing of events, and actions needed for each event proposed. J B will finalize. This should help us stay one qtr ahead i n activities and help new committee members contribute.
	* Carl revised the Ed ucation policy to reflect how funding for more than one student will be managed. Pla n is to split funds evenly among students.
4. Pa rish Life 'Matrix' was discussed. PAL proposed this for each team at the Lay Leader Summit. Brent Welch will develop something.
5. Briefly discussed generating a new Member Directory. Carl will discuss with PAL.

Recommendations to Council: None



WORSHIP AND WITNESS TEAM

Leader: George Zaebst Meeting Date: August 24, 2015 6:30-7:50 PM

Present: Holly Cronau, Jean Pontious, Norma Pitts, Becky Seifert, Beckie E Zaebst, George Zaebst.

Prayer and dinner preceded the meeting.

1. Review Minutes of July 27, 2015 Meeting. Minutes were approved as distributed. (Motion Becky Seifert/Jean Pontious)
2. First Sunday Fellowship. Worship and Witness team will be in charge for September 6. Becky and Larry Seifert will set up table and chairs. Jean will be sure table clothes are in place. All bring food and request foods to supplement donuts. All help with service, tear down.
3. Evangelism. It is suggested that the number of guests/visitors be given as a monthly report at our team meetings. There are several guests who do not complete cards. We will rely on Beckie to help with the count. It would be helpful to expand the visitation team. A question was raised if we need to follow-up now with visitors from the Westerville area. Another aspect of evangelism is to follow-up with members who are not attending over some time. The first step is to establish a list of "in-actives" and then make follow-up plans.
4. Mutual Ministry Request: Worship and Witness Team members shared their comments addressing the 4 questions, and compiled a sheet from the team, which Holly Cronau will give to Carl Lahman. Individuals can bring their response sheets to the Lay Leadership Summit to be held on August 30.
5. Anniversary Updates. Jean Pontious and George Zaebst shared some of the discussion of the first meeting of the Anniversary Committee held on August 19. Plans are for one worship service, followed by a catered "picnic" style lunch with additional activities to follow. Plans continue for some videos to be made and shown that day. A pictorial directory is also planned. Some sort of commemorative item(s) is being considered. Efforts are also underway to contact former members. A "save the date" postcard will be sent to members and others. To add to this special year, former pastors, interns now pastors, will be asked to preach at various times during the anniversary year.
6. Emergency Procedures. It is important that training be done in the coming months. It is especially important for ushers to be prepared in case of emergency situations. The follow-up for the Emergency training is under the responsibi lities of the Administrative Team, and will likely be further discussed at the retreat.
7. Otber--Upcoming Services: Jean indicated plans are in place for the coming months. Choir will alternate services bi-weekly.

Next Meeting: September 28, 2015

